

**OFFICE OF INSURANCE AND SAFETY FIRE COMMISSIONER**

COMMISSIONER OF INSURANCE • INDUSTRIAL LOAN COMMISSIONER • SAFETY FIRE COMMISSIONER

Ralph T. Hudgens, Commissioner**2 Martin Luther King Jr., Dr., Suite 604, West Tower, Atlanta, GA 30334****Phone: 404-656-7556 ♦ Fax: 770-344-5798 ♦ E-mail: Tbrewster@oci.ga.gov****www.oci.ga.gov****RISK RETENTION GROUP REGISTRATION COVER LETTER****LIMITED RISK ENTITIES****COVER LETTER**

TO: All Interested Parties

FROM: Limited Risk Entities

RE: Risk Retention Group Registration

DATE: September 1, 2015

In order to comply with Public Law 99-563 and the Official Code of Georgia Annotated, Title 33, Chapter 40, the application of registration as a Risk Retention Group should be completed and filed electronically.

The following items must be submitted in the application for registration:

1. **GID-210-NT** (RRG Notice of Registration);
2. \$100 filing fee, as provided in O.C.G.A § 33-8-1, in the form of a check or money order, made payable to the Office of Insurance and Safety Fire Commissioner. Please make a copy of your check and include it in the renewal to the department. Then send the original check, along with a copy of your cover letter, to the Lock box address listed on our website.
3. **GID-276-EN** (Citizenship Affidavit), with verification;
4. A statement identifying the state(s) in which the RRG is chartered and licensed as a casualty or liability insurance company, date of chartering, its principal place of business, and information on its membership;
5. Plan of operation and/or feasibility study and revisions of such plans as submitted to group's domiciliary state;
6. Statement designating the Commissioner as agent for service of legal documents or process;
7. Copy of Certificate of Authority from domiciliary state; and
8. List of individuals acting or offering to act as an agent or broker for the RRG which solicits members, sells insurance coverage, purchases coverage for its members located within the state, or otherwise does business in this state.

If there are any questions, please contact Tammy Brewster via email at Tbrewster@oci.ga.gov.